



TA Norris School Council Meeting Minutes

September 17, 2024 @ 6:30PM

Meeting Link: Not Applicable

Call to Order: 6:31PM

Attendees: Jonathan Pittman, Crystal Owens, Amanda Barkwell, Christine Findlay, Rick Findlay and Denise Klemchuk.

1.0 Welcome and introductions: Introductions made with confirmation of contact information.

Jonathan Pittman: 780-625-5254 pittmanj@prsd.ab.ca

Crystal Owens: 780-625-5248 owenscry@prsd.ab.ca

Amanda Barkwell: 780-219-2565 w.a.barkwell@gmail.com

Christine Findlay: 780-618-5851 cfm73@gmail.com

Rick Findlay: 780-219-5851 rickfindlay@outlook.com

Denise Klemchuk: 780-219-7007 klemchukd@prsd.ab.ca

2.0 Review and approval of last minutes: Not available/ Not applicable as per Crystal Owens as it is the first meeting of 2024/2025 year.

INSERTED 7.0 PRSD TRUSTEE REPORT AS CRYSTAL HAD TO LEAVE EARLY

PRSD Trustee Report: Presented by Crystal Owens

- Highlights from August Meeting (Final Approval of Policy 19, Family Matters week Feb 18-21).
- North Peace Commercial Driving Grand Opening ribbon cutting today September 17. This program is available to the public for a fee, children between 18-20 that attended PRSD will have the opportunity to receive their Class I free of charge.
- ASBA- Zone 1- nomination for awards (Friends of Education & Edwin Parr) will be completed at the fall conference.
- Superintendent Adam Murray will be resigning in January. Hiring process has not yet started.
- Council of School Councils meeting date has not been determined. (End of April 2025)

3.0 Executive Elections for School Council as well as TA Norris Parent Advisory Council (PAC):

- President: Amanda Barkwell- Present
- Vice President: Rick Findlay-Present
- Treasurer: Christine Findlay- Present (has approved that she will remain as Treasurer for one more year so training can be provided to next year's treasurer).



- Secretary: Jessica Ladue- Unable to make this meeting.
- Director at large: Denise Klemchuk
- Director at large: Angie Weston

4.0 Meeting Format/Purpose of School Council:

- Jon explained all points listed on attached Role of School Council information sheet. Everyone read personally and were asked if anyone had questions. Jon emphasized that the majority of fundraising and money will run through PAC and explained the importance of the roles not to be taken by school council. Jon explained the heading “New Business” and asked that any points placed in “New Business” needs a 24–48-hour heads up otherwise it will be tabled until next meeting. All agreed.

5.0 Principals Report:

- Academy Future: Jon mentioned that the academy consisting of Hockey, Gymnastics and Dance is a great program however due to the attendance, cost and insurance as well as transportation the success of the Academy is at risk of shutting down. Cost is \$250 per student however not all attendees are paying, therefore creating a deficit.
“Ideas: Possible fundraising for a combined bus (Highschool/TA sharing) to supply transportation to and from activities. Changing to seasonal activities instead of the yearly activity. Removal of unrelated school activities and more focus placed on in school activities like Basketball, Volleyball, Badminton, Football, Pickleball. Remove Academies and use funds to introduce Intermural or Clubs (board game, chess, puzzle, art). The concerns placed was the length of time allotted in the AM hours and the school work missed as students are absent. Spoke about what changing the day would be like if we increase the lunch break to 60 minutes giving time for intermural’s or clubs- changing the hours of the school day or decreased break time.”
- New Staff Update: 18 Teachers/ 18 Educational Assistants, 5 New EAs for 2024/2025 (one replaced and 4 new). Additional funding has been provided by the government for EA’s sue to complex needs children however it works out to 7 total for the PRSD- TA is hoping to receive funding for 1 more EA. Currently TA has 30 complex needs children which makes up 10% of TA’s population. Currently we have 3 French Immersion Teachers for the 4 grades- with 2 new teachers in Grades 7/8.
- Hot Lunch: Will begin October 1- Cost is \$6.00 per meal. Fridays are free. Volunteers are scheduled with only two more needed- Wednesday and Friday. Monday (Raquel Blake, Kim Holmes, Jon Pittman), Tuesday (Barb Haines, Rachel), Wednesday (Marlee Demas, One needed. Vana Anderson- Doubles as a mental health check in for the students) Thursday (Teniel Keller, Grade 6’s), Friday (Teniel Keller and One needed). Pam Schipholt- can be called in if needed. Spoke about the success of Hot lunch moving forward. TA would like to be able to offer free lunch and breakfast. Third Party option to relieve



volunteers- funds would need to be raised to pay wage. Donation of specific meals or days supplied by businesses in the area.

- School Start up: The start up has been very smooth. The first assembly was held September 6. Everyone is excited to be back at the school. 2024/2025 Year hosts 280 Children.
- School Mascot: A new Wolf is needed at approximately \$500 USD.
ACTION: PAC to approve at next meeting.
- Playground: New or improved playground asked from students. PAC to discuss.

6.0 New Business

- **PTI Format:** Jon spoke mentioning attendance has been low. Ideas to increase participation: Food Trucks, Info Sessions (Smoking, Vaping, Drugs, Cyber Safety, Bullying, Bike Safety etc) paired with PTI. Tabled. Will Brainstorm.

7.0 Trustee Report- See above.

8.0 Round Table: Amanda asked about the Science Fair for the 2024/2025 year- Jon confirmed the Dan Moffet Memorial Society will be hosting and TA Norris will be involved in the Science Fair/Olympics.

9.0 Date of Next Meeting: October 22, 2024 at 6:30pm.

Meeting Adjourned: 7:39PM

Future Agenda/ Meeting Minutes found on the Google Drive.

Email: tanorriisschoolcouncil@gmail.com

Address: 8701 95th Street Peace River, AB T8S 1R6



TA Norris Parent Advisory Council Meeting Minutes
September 17, 2024 Following School Council Meeting

Meeting Link: Not Applicable

Call to Order: 7:39PM

Attendees: Jonathan Pittman, Amanda Barkwell, Christine Findlay and Rick Findlay.

1.0 Review and Adopt Previous Minutes: Tabled and will approve via email once read.

2.0 Treasurers Report: Presented by Christine Findlay. ACTION: Signing Authority will need to be updated to remove the previous president Tyne Lunn and add the current President- Amanda Barkwell with ATB. Christine Findlay will continue to have signing authority. At ATB a separate fundraising account for PAC for future fundraising deposit/withdrawals must be opened once signing authority has been completed unless otherwise advised. Currently the only account is the Community Spirit Account in here past casino funds have been deposited- minimal funds have been spent out of this account.

Community Spirit: 00100871400 Transit 07299-219 Total: \$20,670.20

3.0 Casino Update: Information needed to be updated and gathered from ATB by Christine. Casino Date December 12/13- Volunteers needed. Paperwork to be completed September 25 by Christine and Amanda- to be faxed or emailed prior to October 1. (TANPAC 604797). ACTION: Funds in the Casino Account must be used before December's casino less \$5,000 for working expenses. Christine to see what is applicable to spend the \$15,670.20. ACTION: Joan Blench to send out an email or Facebook message to notify parents that volunteers are needed for Dec 12/13.

4.0 Fundraising: Grant Application, Approaching Business, Hot Lunch, Item Fundraisers.

5.0 Project Execution:

- **Academy Future:** All information received. The success of the academy will continue for the 2024/2025 year. Will table discussion to next meeting to allow processing time.
- **Hot Lunch:** Currently most volunteer positions are filled.
ACTION: Jon to send out email or Facebook message when assistance is needed and to inform parents Wednesday and Friday help is needed.
- **School Mascot:** Possible approval once quorum is met to allot \$500 USD to new Wolf.



- **Playground:** Due to potential replacement of building no large structures will be purchased. Portable equipment may be purchased on behalf of PAC for recess/outdoor purposes (Soccer Balls, 4 Square Balls, Skipping Ropes, Chalk, Frisbees, Sand/Snow Toys). Upgrades to existing equipment a possibility.

6.0 New Business: None

7.0 Correspondence/ Round Table: Christine confirmed all will brainstorm, coming to the next meeting with ideas regarding the academies, hot lunch, playground and PTI's.

8.0 TAN PAC Meeting Adjourned: 8:15PM

Signed:

Date:



Role of School Councils

School Council may, at its discretion, advise the principal on any matter relating to the school. Some of the more common topics for discussion include:

- School's overall mission, philosophy, policies, rules and goals
- School's improvement planning, including three-year plans
- School jurisdiction policies (e.g. school fees, school council policies)
- **School budget**
- School volunteers
- Provincial achievement test results and diploma exam results
- Guidelines and principles for the school resource allocations ● Fundraising
request from school budget for projects.
- In-service and/or information needs of school council members
- School policy on use of facilities by the larger community
- Facility renovations

- Ways of reporting student achievement results to parents and public
- Methods of communicating with the public
- Promotion of the school in the community
- Programs offered in the school
- Extracurricular activities offered in the school
- Student attendance procedures, standards of student conduct and bullying issues
- Services for students to help improve learning, such as assistance from reading specialists and guidance counsellors ● School calendar and adjustments in hours
- Alberta Initiatives for School Improvement (AISI) projects ● Graduation and other school celebrations

Roles that are not to be taken on by Q school council include:

- School governance
- Employment issues
- School management
- Listening to complaints

Taken From: Alberta School Council Resource